

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

DONNA MATHEWS,)	
)	
Plaintiff(s),)	No. C07-2757 SBA (BZ)
)	
v.)	INITIAL DISCOVERY ORDER
)	
PAN-AMERICAN LIFE INS. CO.,)	
)	
Defendant(s).)	
)	
_____)	

All discovery in this matter has been referred to United States Magistrate Judge Bernard Zimmerman.

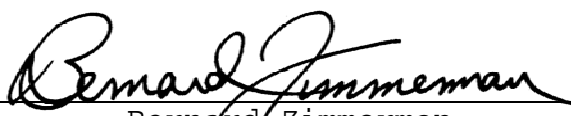
In the event a discovery dispute arises, the parties shall meet in person or, if counsel are outside the Bay Area, by telephone and make a good faith effort to resolve their dispute. Exchanging letters or telephone messages about the dispute is insufficient. The Court will not read subsequent positioning letters; parties shall instead make a contemporaneous record of their meeting using a tape recorder or a court reporter.

In the event they cannot resolve their dispute, the parties must participate in a telephone conference with the

1 Court **before** filing any discovery motions or other papers.
2 The party seeking discovery shall request a conference in a
3 letter **filed electronically** not exceeding two pages (with no
4 attachments) which briefly explains the nature of the action
5 and the issues in dispute. Other parties shall reply in
6 similar fashion within two days of receiving the letter
7 requesting the conference. The Court will contact the parties
8 to schedule the conference.

9 After the conference with the Court, if filing papers is
10 deemed necessary, they should be filed **electronically** with the
11 Clerk's Office, with **one hard copy delivered directly to**
12 **Magistrate Judge Zimmerman's Chambers (Room 15-6688)**. A
13 chambers copy of all briefs shall be submitted on a diskette
14 or CD-Rom formatted in WordPerfect 6, 8, 9, 10 or X3. The
15 diskette shall be scanned for virus before submission.

16 Dated: March 12, 2008

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18 
19 Bernard Zimmerman
20 United States Magistrate Judge

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